The GMC is the one-stop shop for all your graphic design and printing needs. Our team of talented student designers can develop posters, banners, flyers, brochures, business cards, postcards, logos, and much more. The GMC can also print, mount, and laminate your new or existing projects. Expect your project within 5-7 business days from when you submit your request. If possible, the center will try and accommodate a shorter production schedule. The GMC accepts cash, Diamond Dollars, and University account. Please contact us to make an appointment about your next great design project!

If payment is through a University account, the University Account Number is required along with an authorized signature. The center charges an additional 25% fee on the total cost for rush jobs. All orders are subject to approval by GMC management. All design work must be proofed by client and approved before output. The GMC is not responsible for any typographical errors once design has been approved. Additional changes may delay the order and/or constitute additional charges. The GMC cannot print any design with the word, “SAC” on it. The GMC is a student-run design and print shop, and customers should keep this in mind. Cancellation of any project, excluding logos, will result in a charge of 50% per design estimate. Canceling a logo will result in surrendering your deposit.

### GRAPHIC DESIGN SERVICES

<table>
<thead>
<tr>
<th>Service</th>
<th>Price</th>
</tr>
</thead>
<tbody>
<tr>
<td>Basic Design</td>
<td>$20</td>
</tr>
<tr>
<td>Minimal type/logo placement</td>
<td></td>
</tr>
<tr>
<td>Complete Design</td>
<td>$40</td>
</tr>
<tr>
<td>Layout/conceptsing</td>
<td></td>
</tr>
<tr>
<td>Brochure</td>
<td>$75</td>
</tr>
<tr>
<td>Logo</td>
<td>$200</td>
</tr>
<tr>
<td>50% deposit &amp; consultation required</td>
<td></td>
</tr>
<tr>
<td>Template &amp; Standards Provided</td>
<td>$15</td>
</tr>
<tr>
<td>Reviewed case by case</td>
<td></td>
</tr>
<tr>
<td>Instagram Poster</td>
<td>$10</td>
</tr>
<tr>
<td>Resume Layout</td>
<td>$35</td>
</tr>
<tr>
<td>Custom Projects</td>
<td>$20 per hour</td>
</tr>
</tbody>
</table>

### PRINTING

#### Posters

- **Inkjet Printing**
  - GMC Specials
    - 20” x 30” Matte $18 Glossy $27
    - 30” x 40” Matte $40 Glossy $64

#### Standard Sheets

- **Laser Printing**
  - Letter (8.5” x 11”)
    - Color
      - Regular Stock $1.25 $0.25
      - Color Regular Stock $1.35 $0.35
      - Card Stock $1.50 $0.40
      - Coated Stock $2.00 $1.25
      - Resume Paper $2.00 $1.50
      - Photo Paper $2.25 $1.50
      - Paper Provided $1.20 $0.20
    - Front & back printing costs $.20 extra

- **Tabloid (11” x 17”)**
  - Color
    - Regular Stock $1.75 $0.60
    - Card Stock $2.00 $1.25
    - Coated Stock $2.00 $1.25
    - Paper Provided $1.70 $0.55
  - Front & back printing costs $.40 extra

### PRODUCTION

#### Mounting

- **Foam Core Boards**
  - 20” x 30” $6
  - 30” x 40” $12
  - Provided Board $3

#### Trimming

- Minimum charge of 1 hour
  - Basic $5/hour
  - Intricate $10/hour

#### Lamination

- 8.5” x 11” $2
- 11” x 14” $4
- 11” x 17” $5

#### Scanning

- 8.5” x 11” $2
- 11” x 17” $4
- Custom scanning & compositing $10/hour
  - Minimum charge of 1 hour

### OTHER SERVICES

GMC can outsource any printing job that required more than 25 copies, or any projects we can’t produce in office. For these jobs please allow additional time for turnaround and custom quotes.

- Vinyl Banners
- Booklets
- Invitations
- Brochures
- Bound Books
- Pocket Folders
- Greeting Cards
- Postcards
- Menus
- Rack Cards
- Business Cards
- Newsletters
- Calendars
- Stickers

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